

Job Profile

1. JOB IDENTITY			
Post Title:	Care Assistant	Service:	Health & Social Care
Section:	Social Work	Grade:	Care E
Reports to:	Assistant Care Home Manager / Social Care Officer		
2. JOB PURPOSE			
<ul style="list-style-type: none">• Support the provision of care by attending to the needs and rights of older individuals within a caring environment. <p>This role may require flexible, evening and weekend working.</p> <p>There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation.</p>			
3. CORE RESPONSIBILITIES / DUTIES			
<ul style="list-style-type: none">• Assist individuals to carry out intimate personal care tasks, general day-to-day activities, and providing support in meeting social, spiritual and emotional needs• Contribute to the maintenance and updating of personal care plans, using both verbal and written recording systems• Carry out general housekeeping duties as required by the management team• Use of approaches to manage behaviours that challenge in care settings			
4. QUALIFICATIONS AND TRAINING			
Essential:	<ul style="list-style-type: none">• Academic achievement to Scottish National Level 4 or 5, Standard Grades or equivalent transferable experience and skills• Ability to undertake mandatory Health and Safety training for example People and Object handling, Crisis and Limitation Management (CALM)• SVQ 2 in Health and Social Care or agreement to undertake In post within specified period• Willingness to commit to training in order to achieve SSSC Registration		
Desirable:	<ul style="list-style-type: none">• SVQ 2 and relevant SSSC Registration		

5. EXPERIENCE

- Essential:**
- Previous work experience in a caring role with older people in health or social care either in the community or in a residential setting
 - Experience of following and delivering personal plans of care
 - Intimate personal care experience

6. KNOWLEDGE AND SKILLS

- Essential:**
- Good interpersonal skills and team working skills, within the ability to use initiative and be adaptable and flexible in approach
 - Understanding of the need to maintain confidentiality
 - Knowledge and understanding of the Person Centred Approach in relation to Health and Social Care
- Desirable**
- Awareness of care planning and review systems
 - Knowledge of Health and Safety in the workplace

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Not applicable to this position.
Politically Restricted	Not applicable to this position.
Work Smart	This position is designated as a 'Fixed' post as detailed on the Worksmart website -