

Job Profile

Job Title Social Worker
Service Housing & Community Care
Grade & Salary
Location

Reports to Team Leader

Responsible for N/A

Job Purpose

To assist in maintaining vulnerable people in the community by providing a range of social work tasks. These include carrying out outcome focused assessments for individuals and their carers, the negotiation of flexible packages of care, and the monitoring and reviewing of individual care packages.

Main Accountabilities

- To provide a comprehensive outcome focused assessments for service users and their carers.
- To prioritise need in accordance with local and Council policy and procedural guidelines.
- To negotiate flexible packages of care from existing resources to help meet the identified outcomes of individual service users and carers.
- To identify unmet outcomes and service developments required for planning process.
- To negotiate care plans and to monitor, review and reassess individual packages of care depending on changing outcomes.
- To carry out care management tasks with skill and sensitivity.
- To liaise effectively with colleagues and other agencies during all stages of the care management task.
- To cost packages of care in accordance with budgetary guidelines.
- To promote client participation and encourage partnerships between informal and formal carers

- To promote multi-disciplinary team work within the care management team by contributing individual skills and expertise.
- To develop and maintain a wide knowledge of Welfare Rights information.
- To maintain adequate service users and budgetary records using appropriate administrative and computer skills.
- To participate in and assist with training.
- To participate in team meetings and contribute to the flexible development of the service.
- To possess a detailed knowledge of relevant Operational Instructions, Policies and Objective

Job Specific Requirements

There is an expectation that short listed candidates will meet all the requirements stated in the job profile.

<p>Knowledge & Experience</p> <ul style="list-style-type: none"> • You must have assessment experience • You must be able to demonstrate a sound knowledge and understanding of social work principles and values • Experience of Adult Protection Procedures • You must have a Degree, DIPSW, CQSW, CSS or relevant Social Work Qualifications • You will have a current registration with SSSC
<p>Customer Care</p> <ul style="list-style-type: none"> • Experience of working with vulnerable adults in the community • Non-judgemental attitude • Sensitivity
<p>Health & Safety</p> <ul style="list-style-type: none"> • You have a personal responsibility for taking care of yourself and others and must comply with all relevant Health and Safety legislation • You must undertake any H&S training relevant to the post
<p>Equality & Dignity at Work</p> <ul style="list-style-type: none"> • The ability to treat colleagues and customers with dignity and respect as per the Employee Charter
<p>Communications</p> <ul style="list-style-type: none"> • Efficient and effective verbal and written communication skills • It is also desirable that you have the ability to build trusting relationships
<p>Flexibility</p> <ul style="list-style-type: none"> • You must be able to prioritise and manage your own workload
<p>Achievement of Results</p> <ul style="list-style-type: none"> • Be willing to undertake any necessary training and be responsible for your own continued professional development

Quality
<ul style="list-style-type: none">• You must have the ability to champion change and work autonomously
Team Working
<ul style="list-style-type: none">• Ability to build good working relationships with others
Decision Making & Problem Solving
<ul style="list-style-type: none">• Ability to work on own initiative
Any Additional Requirements
<ul style="list-style-type: none">• Able to meet the demands of the job and attend work on a regular basis• A driving licence is essential

EXAMPLE

