

JOB DESCRIPTION - HEALTH AND SOCIAL CARE PARTNERSHIP

IDENTIFICATION

Post Title: Social Worker
Section: Community Care - CMHT
Responsible to: Team Manager
Responsible for:
Post Ref.:
Grade:

JOB PURPOSE

To assist in maintaining vulnerable people in the community by providing a range of care management tasks. These include the assessment of individual need, the negotiation of flexible packages of care, and the monitoring and reviewing of individual care packages.

PRINCIPAL WORKING CONTACTS

Service Manager, Team Manager, Other fieldwork staff, Colleagues from other agencies.

MAIN DUTIES

To provide a comprehensive assessment of the needs of individual service users and their carers by using the assessment tool and professional assessment skills.

To prioritise need in accordance with Local policy and procedural guidelines.

To negotiate flexible packages of care from existing resources to help meet the identified needs of individual service users and their carers.

To identify unmet need and service developments required for planning purposes.

To monitor, review and reassess individual packages of care depending on changing needs.

To carry out the social worker tasks with skills and sensitivity.

JOB ACTIVITIES

To liaise effectively with colleagues and other agencies during all stages of the care management task.

To cost packages of care in accordance with budgetary guidelines.

To promote client participation and encourage partnership between informal and formal carers.

To promote multi-disciplinary team work within the Community Mental Health Team by contributing individual skills and expertise.

To update and maintain a working knowledge of resources in terms of the needs they meet.

To update and maintain a working knowledge of Welfare Rights information.

To maintain adequate service user and budgetary records using appropriate administrative and computer skills.

To participate in and assist with training.

To participate in team meetings and contribute to the flexible development of the service.

To possess a detailed knowledge of relevant Policies and Objectives.

Operational Instructions,

OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the postholder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

EXAMPLE