

PERSON SPECIFICATION

POST TITLE: Social Care Officer

DIVISION/DEPARTMENT SECTION: Health and Social Care Partnership

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS	SVQ Level 2 Care or the ability to undertake and achieve.		Application form. Interview.
RELEVANT WORK/OTHER EXPERIENCE	Proven experience of working with older people, people with dementia or people with physical disabilities; work or life.		Application form.
PARTICULAR SKILLS/ABILITIES	Good written and verbal communication skills. Ability to work as team member. Ability to use initiative. Ability to work alone. Assessment skills. Professional attitude to work.	Record keeping. Ability to write and update care plans. Knowledge of palliative care. Dementia awareness training. Manual Handling Training.	Application form. Interview. References.
PERSONAL QUALITIES	Flexible/adaptable caring approach to work. Must be enthusiastic about working with older people.	Keen to be involved in the arrangement and initiation of social events and activities for residents.	Application form. Interview. References.
ANY ADDITIONAL JOB RELATED REQUIREMENTS	Ability to work various shift patterns including evenings, weekends and periodic rotation onto nights. Requirement for further study/training. Member of PVG Scheme or willingness to become a member of the PVG Scheme with satisfactory Scheme Record and/or Scheme Record Update. Ability to register with SSSC within specified timescale.		Application form. Interview. References.

