

ASSISTANT UNIT MANAGER ASSESSMENT CENTRE

6 WRITTEN EXERCISE

QUESTIONS

45 MINUTES

1. **A sentenced sixteen-year-old female resident in your unit sends you a letter. In it she claims that she is having a sexual relationship with a male Residential Social Worker and she's upset because he has ended it.**

What process or processes will you use in handling this matter? What are the implications for the young person.

Who would you inform and why?

2. **"Who ate the Pakora?"**

- a. **You are organising a meal for the house unit**

Using the attached information, please enter the cost/answer in the appropriate box.

Please describe

- b. **What procedures might you use in accounting for young people's contributions to the payment of a meal?**
- c. **What are the issues of dealing with money in a Secure Unit?**

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PRACTICAL FINANCE QUESTION

Four young people have ordered in an Indian Meal

Each young person has paid for their own meal and the staff have also paid for their own meal

There were four young people and two staff

(People ate the meal they ordered)

Phone-A-Balti price list

The most DELICIOUS Balti in Bishopton

Menu

1. Chicken Tikka	£2.20	16. Lamb Dansak	£3.50	31. Mixed Veg. Curry	£2.00
2. Sheek Kebab	£1.60	17. Lamb Korma	£3.50	32. Vegetable Korma	£2.50
3. South Indian Vara	£1.40	18. Lamb Balti	£4.95	33. Vegetable Balti	£2.50
4. Vegetable Samosa	£1.40	19. Prawn Curry	£3.50	34. Dall	£1.75
5. Pakora	£2.40	20. Prawn Madras	£3.50	35. Dall Tarka	£2.00
6. Chicken Curry	£3.50	21. Prawn Vindaloo	£3.50	45. Naan Bread	£1.00
7. Chicken Madras	£3.50	22. Prawn Dansak	£3.50	36. Paratha	£1.00
8. Chicken Vindaloo	£3.50	23. Prawn Korma	£3.50	37. Pilao Rice	£1.30
9. Chicken Dansak	£3.50	24. Prawn Balti	£4.95	38. Egg Fried Rice	£1.60
10. Chicken Korma	£3.50	25. Bombay Potatoes	£2.00	39. Chapati	£0.50
11. Chicken Balti	£4.95	26. Cauliflower & Potato Bhaji	£2.00	40. Papadoms (3)	£1.00
12. Chicken T M	£4.95	27. Saag Bhaji	£2.00	41. Yoghurt Raita	£1.00
13. Lamb Curry	£3.50	28. Mushroom Bhaji	£2.00	42. Pickles Chutney	£0.50
14. Lamb Madras	£3.50	29. Bindi Bhaji	£2.00	43. Canned Drinks	£0.50
15. Lamb Vindaloo	£3.50	30. Aubergine Bhaji	£2.00	44. Bottled Drinks	£1.50

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The Task..... Read all of the following information and then complete the exercise

		Cost £	For admin
	1. The staff shared one chicken curry with pilao rice and a Naan Bread and a portion of South Indian Vara		
	2. How much change did they each get back if they each paid in £4.00 ?		
	3. Tracy had a Lamb Balti with Fried Rice and a can of coke which came to?		
	4. Kylie had a Chicken Madras with a Naan Bread, a Mushroom Bhaji and a can of coke. How much?		
	5. If Donna had a chicken Tikka, yoghurt raita, mixed vegetable curry and a naan bread and a can of coke, how much did she spend?		
	6. How much did Janice spend if she had a chicken Tikka and fried rice, two chapattis and a can of coke?		
	7. If Tracy had £8.03 in her pocket money account before the purchase how much does she have left?		
	8. Donna started with £12.23 and after the meal had £3.13 How much did she spend?		
	9. Kylie didn't buy anything else and had £7.67 left. How much did she start with?		
			Item # & cost
12h		Item # & cost	
17c	10. Janice started with £9.10 and after paying for her meal she had £2.05 left. What else did she order?		Name
		Name	
17c	11. Who ordered Pakora.....?		

ASSISTANT UNIT MANAGER ASSESSMENT CENTRE**6 WRITTEN EXERCISE****SCORESHEET**

Candidate Number _____ Scorer Name _____

		2 Points max	
		Q1	Q2
9	Team working		
9c	Directs the work of others in an effective and appropriate way by making expectations clear and setting limits		
10	Working within professional boundaries		
10a	Accepts responsibility and accountability for own work		
10b	Understands and operates the principle of confidentiality		
10d	Enhances safe care through promoting a culture of openness & honesty		
11	Leadership and change		
11b	Demonstrates skills and techniques in influencing change and the acceptance of change		
11f	Promotes a learning organisation		
11i	Provides effective links between the unit, the organisation and the external environment		
12	Service planning and organisation		
12a	Delivers by making effective and accountable use of human, financial and technological resources		
12b	Prepares competent proposals to meet organisation's objectives, and productively responds to opportunities and problems		
12c	Effectively develops, implements and reviews work plans with team and others		
12d	Makes productive use of wider policy, legislation and research to inform planning and work practice		
12e	Effectively plan, implement and evaluate continuous quality improvements		
12f	Anticipates likely difficulties and makes contingency plans		
12g	Effectively controls expenditure against budgets		