

Playworker

Vacancy posted: 1

Salary: 1

Location: 1

Closing date:

Job ref. no.:

Play Worker

Various Hours

Due to changing requirements in our Wrap Around Care provision, we now have 2 positions available for suitably qualified and experienced Playworkers to join our dedicated team.

Summary:

The Playworker is part of the [redacted] team which delivers care for up to 120 children throughout the year outside of school hours and during holiday periods. Play Workers work as a team to ensure the smooth, day-to-day functioning of the [redacted] in accordance with [redacted] policies.

Everyone working within [redacted] has a responsibility for, and is committed to, ensuring the safety and wellbeing of the children

Key Responsibilities:

- Plan, deliver and evaluate stimulating, age appropriate activities for the children attending
- Support the children's developmental, social and emotional needs in a positive and understanding manner.
- Ensure appropriate behaviour from the children; effectively and appropriately deal with challenging behaviour.
- Understand and follow the School's Child Protection policy.
- Understand and follow the School's Health and Safety policy.
- Know and follow [redacted] Emergency Evacuation procedures when necessary.
- Along with colleagues, ensure that the children's environment is comfortable, stimulating, safe and clean.
- Liaise in a polite and professional manner with children, parents and colleagues as required.
- Undertake training as required.

Key Duties:

- Collect Nursery, Primary 1 and Primary 2 children from class or clubs and register Primary 3, 4, 5, 6 & 7 children as they arrive at
- Be aware of the number of children attending , ensure that they are signed out by an appropriate collector and that their departure is noted on sign out boards.
- Adhere to correct adult:child ratios.
- Manage the lists indicating where children are located throughout the session.
- Supervise the children in all areas of both indoors and outdoors and on outings.
- Follow procedures on outings, including ensuring that all children are appropriately dressed in red t-shirts and caps, regular head counts are made and each adult maintains responsibility for their group of children.
- Provide leadership when on outings by encouraging the children's interest in the activity.
- Be involved in the children's experience at which will include, among other things, reading, leading games, assisting with art and craft activities or baking.
- Administer First Aid when required. Record action taken appropriately and ensure parents are informed.
- Assist with the preparation and provision of healthy snacks.
- Promote good hygiene.
- Assist with the cleaning and organisation of resources: including dishes, kitchen area, toys, art areas and games. Repair or remove damaged equipment as appropriate.
- Support new Playwork or relief colleagues and help them to follow the routines.
- Take part in staff meetings.
- Read memos as distributed, taking note of any individual needs of children.

Skills and Attributes Required:

- Qualified to SVQ3 or HNC (or equivalent) in an appropriate, childcare related subject or working towards qualification
- Current Registration with SSSC or Eligible for Registration at Practitioner Level
- Proven experience of working with children in a formal childcare setting
- Excellent communication skills, both written and verbal, with the ability to communicate clearly and effectively with both children and colleagues
- Ability to lead and motivate children and act as a positive, adult role model at all times
- Self-motivated with a proven ability to act on own initiative.
- Demonstrable commitment to the development of play opportunities for all children.
- Ability to prioritise and make decisions and respond to change positively.

Desirable skills:

- First Aid Training.
- Food Hygiene Training.
- Clean driving licence and ability to drive minibus.

Additional Information

- This post is considered Regulated Work with Vulnerable Children and/or Protected Adults, under the Protection of Vulnerable Groups (Scotland) Act 2007. As such, the successful candidate will be required to gain membership of the PVG Scheme.

Hours of work: